

Attachment:

[HKHA Code of Conduct \(August 2020\)](#)

Dear Club Convenors,

Trust you and your fellow players stay safe and healthy since we last met. After the relaxation of the social distancing measures that will allow hockey matches to take place, we would like to kick off the preparation for coming season.

The Men's Winter League 2020-2021 is targeting to debut on 8th November, 2020. At this stage, we are inviting clubs to register.

Club Registration

Please see attached:

1. The link:
https://docs.google.com/forms/d/e/1FAIpQLSdvqxq5HyrLtE_TeB7kkfmKMWH_vhvkkEeJ02aTMYu2fZp_DQ/viewform for Club registration in Google Form (Total 5 sections are required to fill)
2. HKHA Code of Conduct (Aug 2020)

Please complete the Google Form **no later than 5pm on Thursday, 15 October 2020**.

As communicated earlier, MS has decided to offer an one-off discount to the annual administration fees this year to return the savings from the shortened season in 2019-20. Please find below the fees for 2020-21.

Fees

A. Team Registration Fee **HK\$750 per team**

B. i) Annual Affiliation Fee: HK\$750 **per club**

ii) Annual Administration
Fee:

HK\$12,250 per team for Premier

HK\$9,150 per team for 1st Divisions

HK\$7,250 per team for 2nd and 3rd Divisions

HK\$6,250 per team for 4th, 5th and 6th Divisions

Payment Timing

Due to the ongoing uncertainty regarding the timely completion of the winter league due to COVID-19, clubs will be allowed to make team fee payments by 2 instalments as described below.

1st Instalment (non-refundable) – To be paid on or before 5pm on Thursday, 15 October 2020

This will be comprised of:

A. 100% of League Fee (Team Registration Fee)

B. Administration Fees

i. 100% of Club Affiliation Fee

ii. 50% of Administration Fee

*Please settle **(A)** and **(B)** payment **SEPARATELY** due to LCSD requirements.

2nd Instalment – To be paid on or before 5pm on Friday, 8 January 2021

This will be comprised of:

50% of Administration Fee

Example on Calculating the Total Fees

If there are 2 teams (play in 2nd Division and 6th Division) under the Club X, the payment of Club X will be as below:

1st Instalment

Payment (A): HK\$750 team registration fee x 2 teams = HK\$1,500 as the 1st payment

Payment (B): HK\$750 affiliation fee per club + 50% of Administration Fee for two teams

$$(HK\$6,250 \times 50\% + HK\$7,250 \times 50\%) = HK\$7,500$$

Hence, HK\$1,500 should be shown on the 1st receipt and HK\$7,500 should be shown on the 2nd receipt.

2nd Instalment

50% of Administration Fee for two teams (HK\$6,250 x 50% + HK\$7,250 x 50%) = HK\$6,750

*Cheques to be made payable to “**The Hong Kong Hockey Association**” or transfer payment to **HSBC 658-117635-838** (The Hong Kong Hockey Association). Please attach either the image of the bank-in slip in case of transfer via ATM/Bank Counter or the screenshot of the confirmation of the online transfer (**payment is deem as unsuccessful in absence of receipt or inappropriate fees**) and email to nicolechan@hockey.org.hk & jowiewong@hockey.org.hk no later than 5pm on Thursday, 15 October 2020.

Player Registration

Details will be announced in due course, please do not register any player for the time being.

First Convenors' Meeting

The first Convenors' meeting will be conducted on **Friday, 23 October 2020 at 7pm via Zoom**. Please find below the meeting invitation for your information. Please click the link and be patient to wait at the waiting room:

<https://us02web.zoom.us/j/87901418347?pwd=QTdaUIlZZWc3VVhIUxZi9QaUNDdz09>

Meeting ID: 879 0141 8347

Passcode: 542432

The meeting host will accept your entry in due course.

Please complete the attached forms and return to nicolechan@hockey.org.hk & jowiewong@hockey.org.hk.

Should there be any queries, please feel free to contact us at 2782 4932.

Regards,

Tony Ng

Hon. Secretary

HKHAMS