

To: All Umpires

Cc: Convenors of Affiliated Club's (Men's, Women's and Youth)

HKHA Council Members

HKHA Section Committee Members

Dear Umpires,

All umpires are required to complete an **annual registration process**.

If you fail to complete this annual registration process, you will become an **"Inactive Member"** and you are not allowed to officiate any hockey games held in Hong Kong.

If you have been listed as "Inactive Member" for two seasons or more, you will be **deregistered** from the HKHAUS membership list.

For the annual registration process, you **MUST**

- (i) complete the **online registration form:** <https://forms.gle/7bwzrGtzj9svrJpz9>
- (ii) pay the **annual registration fee (\$100)** to **658-117619-838 (HSBC)** and **email your bank-in receipt** with **your full name and umpire number** to venuskwok@hockey.org.hk and hkha@hockey.org.hk
- (iii) attend at least one **refresher course**.

Notes for online registration form:

1. **Registered Club (Umpire Duties):** each umpire should register with a club. This may not necessarily be the club he/she plays for. If an umpire does not register with any club, he/she can only do appointed duties, but not any club duty.
2. **There will be two Additional Refresher Courses scheduled in November. You are required to attend at least one of them if you have not attended the courses in October or 2nd November. Prior online registration is a MUST.** You may only register for ONE of them. There will be a quota of **100** for each refresher course. You will be put in the waiting list if the course is FULL. Anyone who has registered for one refresher course but fails to attend for any reason, may register for another course, but will only be put in the waiting list.

Below are the details for the upcoming refresher courses.

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|------------|--------------------------|-------------|----------------------|--------------------|
| (A) | 9 Nov 2020 (Mon) | 1900 | Zoom (online) | (English) |
| (B) | 10 Nov 2020 (Tue) | 1900 | Zoom (online) | (Cantonese) |

You will be informed before the scheduled dates whether you have successfully registered or not.

Kind Regards,

William FUNG and Marco YEUNG

HKHAUS Committee